

SAFETY Shop - User manual

Update: Wednesday 11th August 2021



RUBIX

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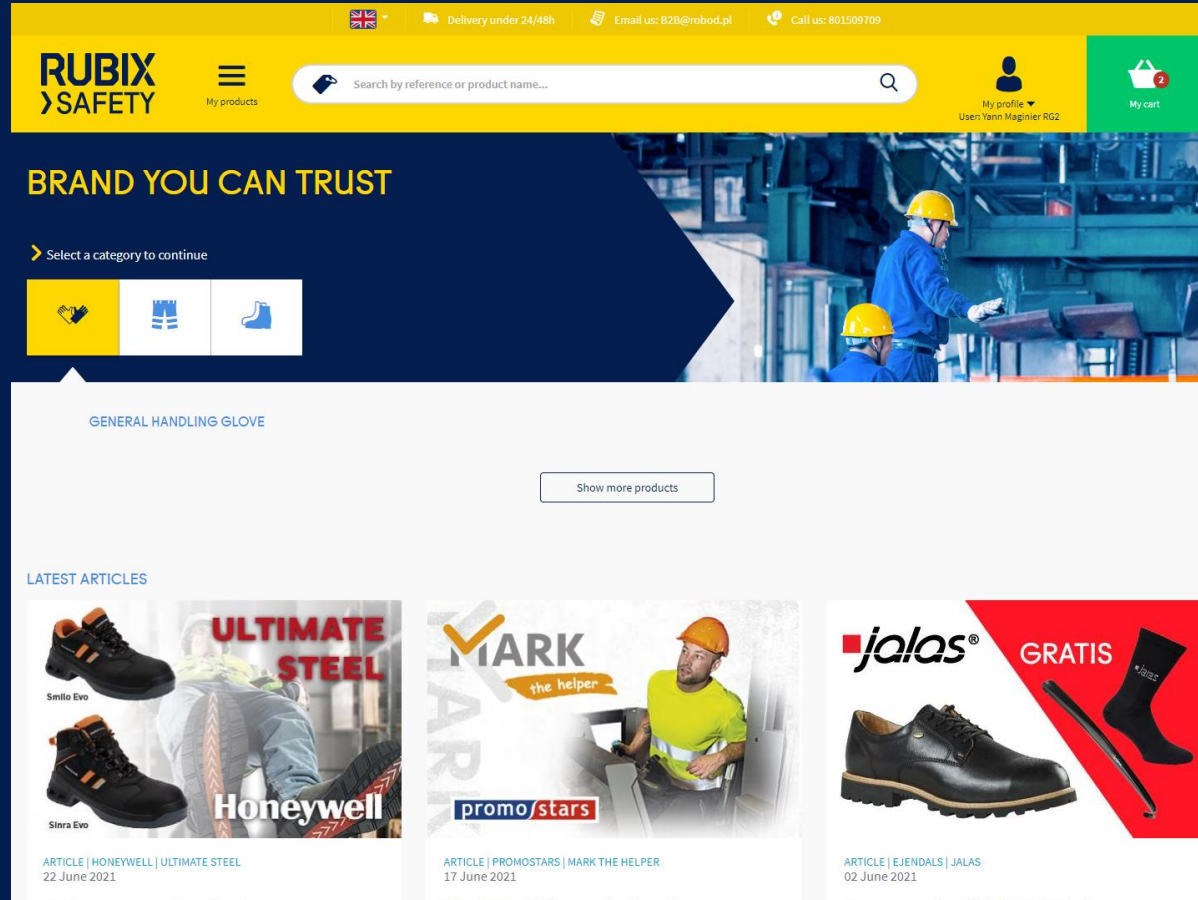
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01.Product search & discovering



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Product search & discovering: search result page

RUBIX SAFETY

My products

Search by reference or product name...

User: Yann Maginier RG

My cart

Category

Color

Size

11 - 20 of 74 results

Products per page 10

< 1 2 3 4 5 Go to page >

SIOEN SIOEN Valera Bib & bracewith ARC protection S
REF: 014VN2PFA-B-BB-S | REF RUBIX: 155788
Not available delivery date on request
S8R CURRENT SELECTION € 58,06
€ 58,06 per SZT
SELECT ANOTHER OPTION - 1 + [Icon]

SIOEN SIOEN Colne Hi-vis shirt with ARC protection
REF: 008VA2PIC04B-S | REF RUBIX: 155787
Not available delivery date on request
S CURRENT SELECTION € 85,01
€ 85,01 per SZT
SELECT ANOTHER OPTION - 1 + [Icon]

SIOEN SIOEN Colne Hi-vis shirt with ARC protection
REF: 008VA2PIC04B-XLL | REF RUBIX: 155771
Not available delivery date on request
XLL CURRENT SELECTION € 85,01
€ 85,01 per SZT
SELECT ANOTHER OPTION - 1 + [Icon]

SIOEN SIOEN Kendal Shirt with ARC protection
REF: 008VA2PIC04B-XLL | REF RUBIX: 155788
Not available delivery date on request
XLL CURRENT SELECTION € 63,73
€ 63,73 per SZT
SELECT ANOTHER OPTION - 1 + [Icon]

SIOEN SIOEN Kendal Shirt with ARC protection
REF: 008VA2PIC04B-S | REF RUBIX: 155794
Not available delivery date on request
XXL CURRENT SELECTION € 87,92
€ 87,92 per SZT
SELECT ANOTHER OPTION - 1 + [Icon]

SIOEN SIOEN Garat Flame retardant, anti-static hi-vis polo shirt
REF: 539AA2MPI-FY1-XLL | REF RUBIX: 155811
Not available delivery date on request
XLL CURRENT SELECTION € 60,27
€ 60,27 per SZT
SELECT ANOTHER OPTION - 1 + [Icon]

SIOEN SIOEN Colne Hi-vis shirt with ARC protection
REF: 008VA2PIC04B-S | REF RUBIX: 155787
Not available delivery date on request
XXL CURRENT SELECTION € 87,92
€ 87,92 per SZT
SELECT ANOTHER OPTION - 1 + [Icon]

Product card. See

“My products” menu to go through product categories of your assortment

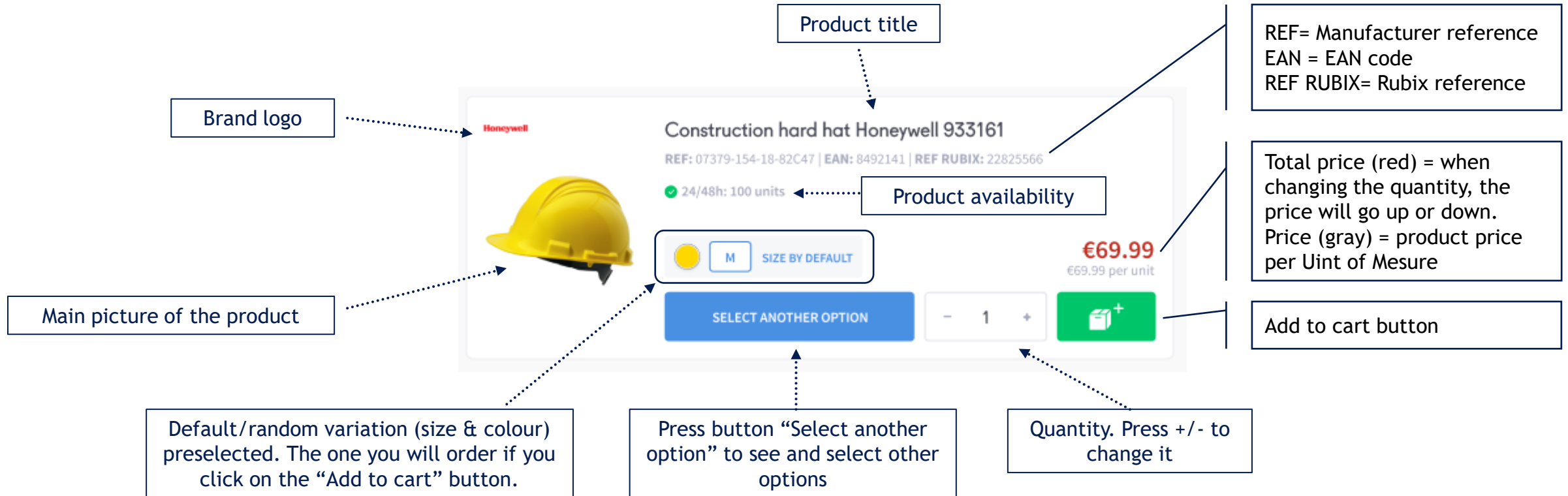
Filters to narrow down the results

Product card. See details on next slide.

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Product search & discovering: Product card overview

Here are the different information you can find on a product card:

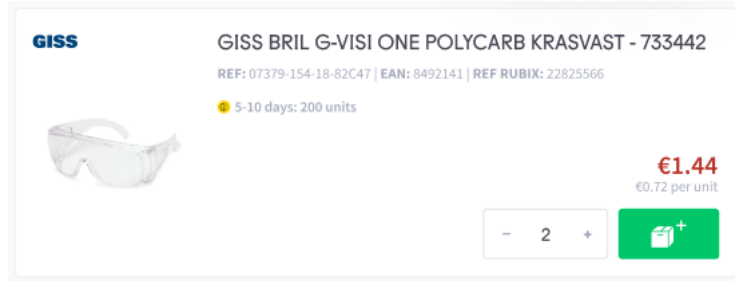


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Product search & discovering: Product card details

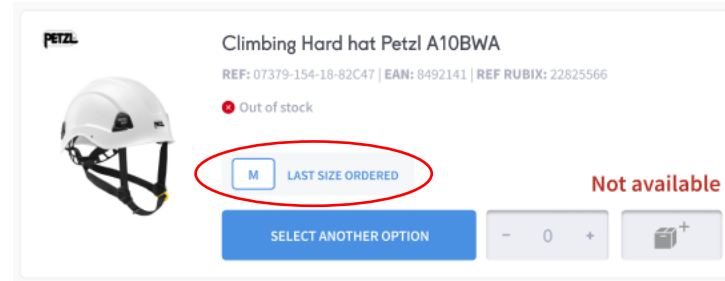
Below the different use cases of the product card display

Product with one single option



Press -/+ to change the quantity and press the green button to add the product to your cart.

Last option ordered

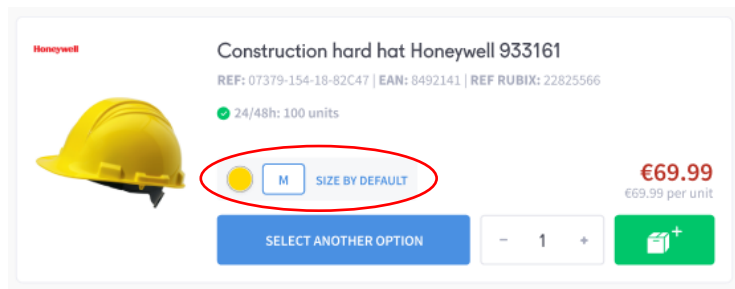


If you already ordered this product, the default size selected will be the one you ordered before.

Product availability

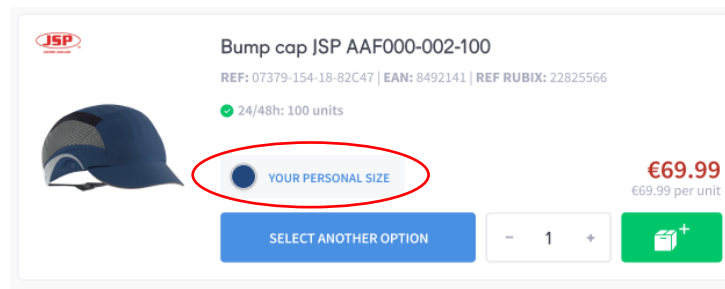
- ✓ 24/48h: 100 units : in stock, green picto
- 🕒 5-10 days: 200 units : not in stock, but available in few days
- ✗ Out of stock : definitively out of stock. You have to find another product. In this case, the price will be replaced by « Not Available »

Random default selection



Press button "Select another option" to see and select other options

Your personal size



You are able to manage your personal sizes in the menu « My profile/configuration ».

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Product search & discovering: Product page

The screenshot shows the product page for a 'Polosweatshirt Magdeburg Donkerantraciet/zwart'. The page layout includes a yellow header with the RUBIX SAFETY logo, a search bar, user profile information, and a shopping cart icon. The main content area features a large image of the polo shirt, a smaller thumbnail, and a detailed product information panel. The panel includes the product title, manufacturer reference (REF), EAN code, and RUBIX reference. It also displays the color (DONKERANTRACIET/ZWART) and available sizes (XS, S, M, L, XL, 2XL, 3XL, 4XL). A quantity selector is present, showing a current quantity of 1. The price is displayed as € 27,50 (red) and € 27,50 per ST (gray). A green 'Add to cart' button is at the bottom of the panel. Below the main image, there are tabs for 'DESCRIPTION' and 'SPECS'. The 'DESCRIPTION' tab is active, showing a detailed description of the shirt's features.

RUBIX SAFETY My products

Search by reference or product name...

My profile
User: Yann Maginier RG
Remaining budget: € 1.957,63

My cart 12

Polosweatshirt Magdeburg Donkerantraciet/zwart

REF: 50610-962-1809-XS | EAN: 5711074442416 | REF RUBIX: 22863447

Not available: delivery date on request

COLOURS DONKERANTRACIET/ZWART

SIZES XS S M L XL 2XL 3XL 4XL

Quantity: 1

€ 27,50
€ 27,50 per ST

Quantity. Press +/- to change it

Product content: description, technical attributes, medias

DESCRIPTION SPECS

Tweekleurig. Gekamd katoen. Gekamde binnenkant. Moderne pasvorm. Tricot kraag. Knoopsluiting. Verstevigde boord. Versteviging in de nek. Tricot aan de onderkant en bij de pols.

Product title

REF= Manufacturer reference
EAN = EAN code
REF RUBIX= Rubix reference

Select your option

Total price (red) = when changing the quantity, the price will go up or down.
Price (gray) = product price per Unit of Measure

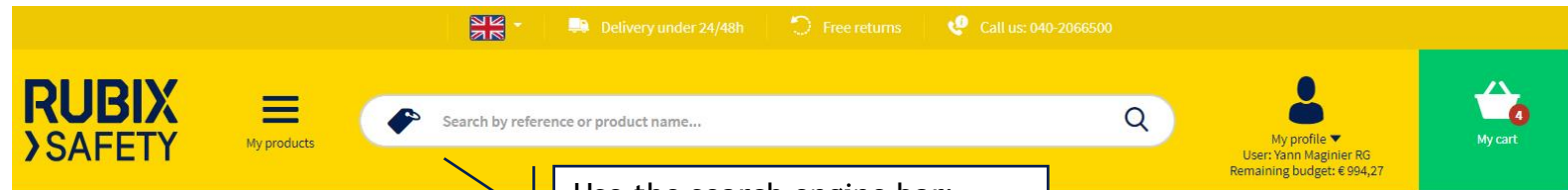
Add to cart button

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02. Place an order

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1st step: product selection + Add to cart



Use the search engine bar:
product title, refs, brand name

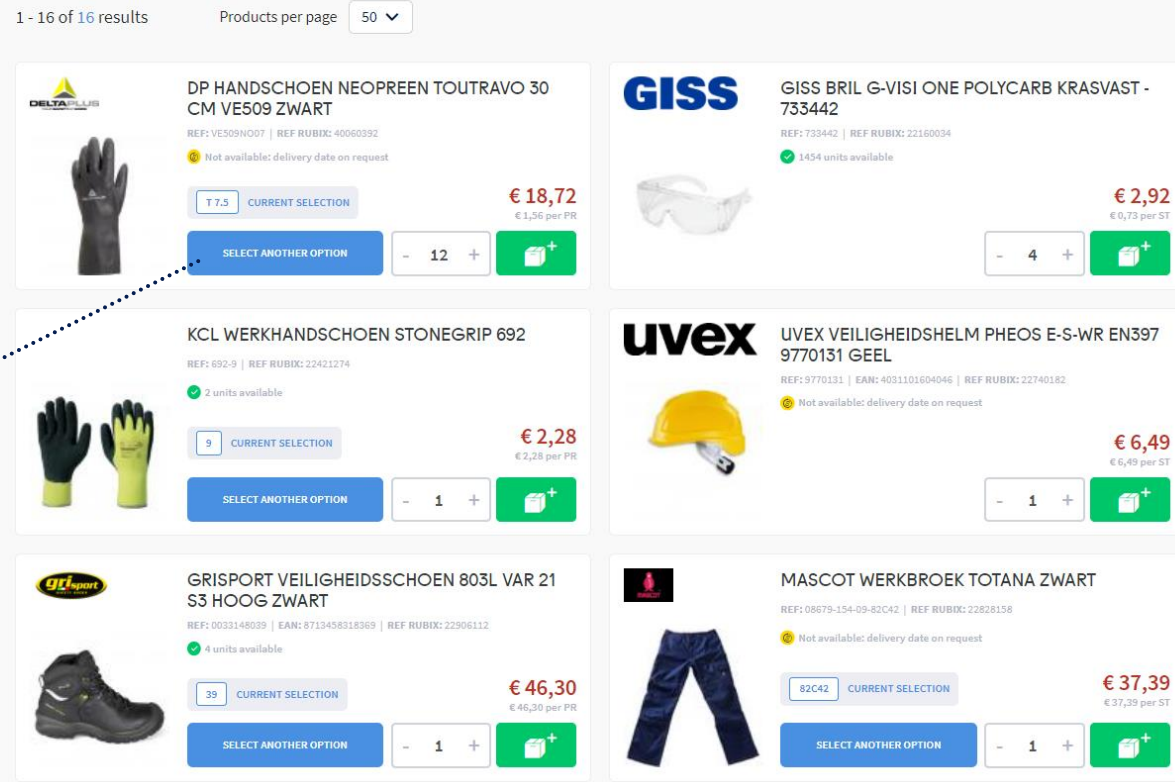
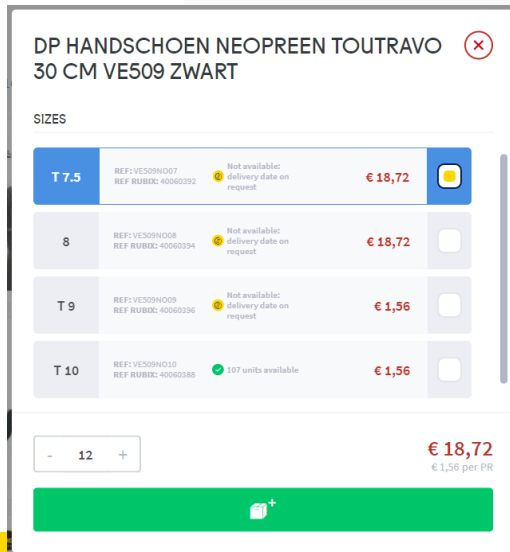
Use the filters to narrow
down the results

Category

Color

Size

Press the button "Select another option" if
you want to see and select other options



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2nd step: Cart page

RUBIX
SAFETY

My products



Search by reference or product name...

My profile
User: Yann Maginier RG
Remaining budget: € 994,27

My cart

My cart

Clear cart

Product	Availability	Price	Quantity	Total price
 Veiligheidsbril G-VISI ONE en VISI ONE PLUS 733442	✓	€ 0,72	- 1 +	€ 0,73
 NEOPREEN HANDSCHOEN 30 CM - T 7.5 VE509N007	✓	€ 1,55	- 12 +	€ 18,68

Purchase Order

Comment

Subtotal


V.A.T.

Total

Return to Shop

Proceed to checkout

« Clear cart » button if you want to remove all the products from your cart.

Content of your cart. Here you can change the quantity of each product and remove a product if you want ()



Purchase order number. Different configurations: Visible or not, allowed/not allowed to enter a purchase order number, fixed order number not alterable.

The comment will be sent to the commercial team. Every instructions you want to give them can be added there.


Subtotal, V.A.T, Total. Please note that at this stage, the shipping costs are not included.

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3rd step: Checkout - customer info




My products




Search by reference or product name...





My profile ▼
User: Yann Maginier RG
Remaining budget: € 994,27



My cart

CUSTOMER INFO

SHIPPING INFO

PAYMENT & CHECKOUT


Customer info

Choose a shipping address

☒ OLYMPUS
Voltastraat 13
8013PM Zwolle
Netherlands

☐ SAFE & SURE NEDERLAND B.V.
Vosdonk 37
4879NC Etten-leur
Netherlands

Or add a new shipping address ▼

 Return to Shop

CONTINUE TO SHIPPING

Choose your shipping address.

When you are OK, press the button "Continue to shipping".

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4th step: Checkout - shipping info

RUBIX
SAFETY

My products

Search by reference or product name...

My profile
User: Yann Maginier RG
Remaining budget: € 994,27

My cart 4

CUSTOMER INFO

SHIPPING INFO

PAYMENT & CHECKOUT

Shipping info

Here is your shipping address + google map

SAFE & SURE NEDERLAND B.V.
Vosdonk 37
4879NC Etten-leur
Netherlands
[Change address](#)

View larger map

Vosdonk 37, 4879 NC
Etten-Leur, Netherlands

Bedrijventerrein
Vosdonk-Zuid

Keyboard shortcuts Map data ©2021 Terms of Use Report a map error

Shipping method *

☒ Delivery: € 5,00

☐ Pickup: € 2,00

Select one of the shipping method available in your shop.

[Go back](#)

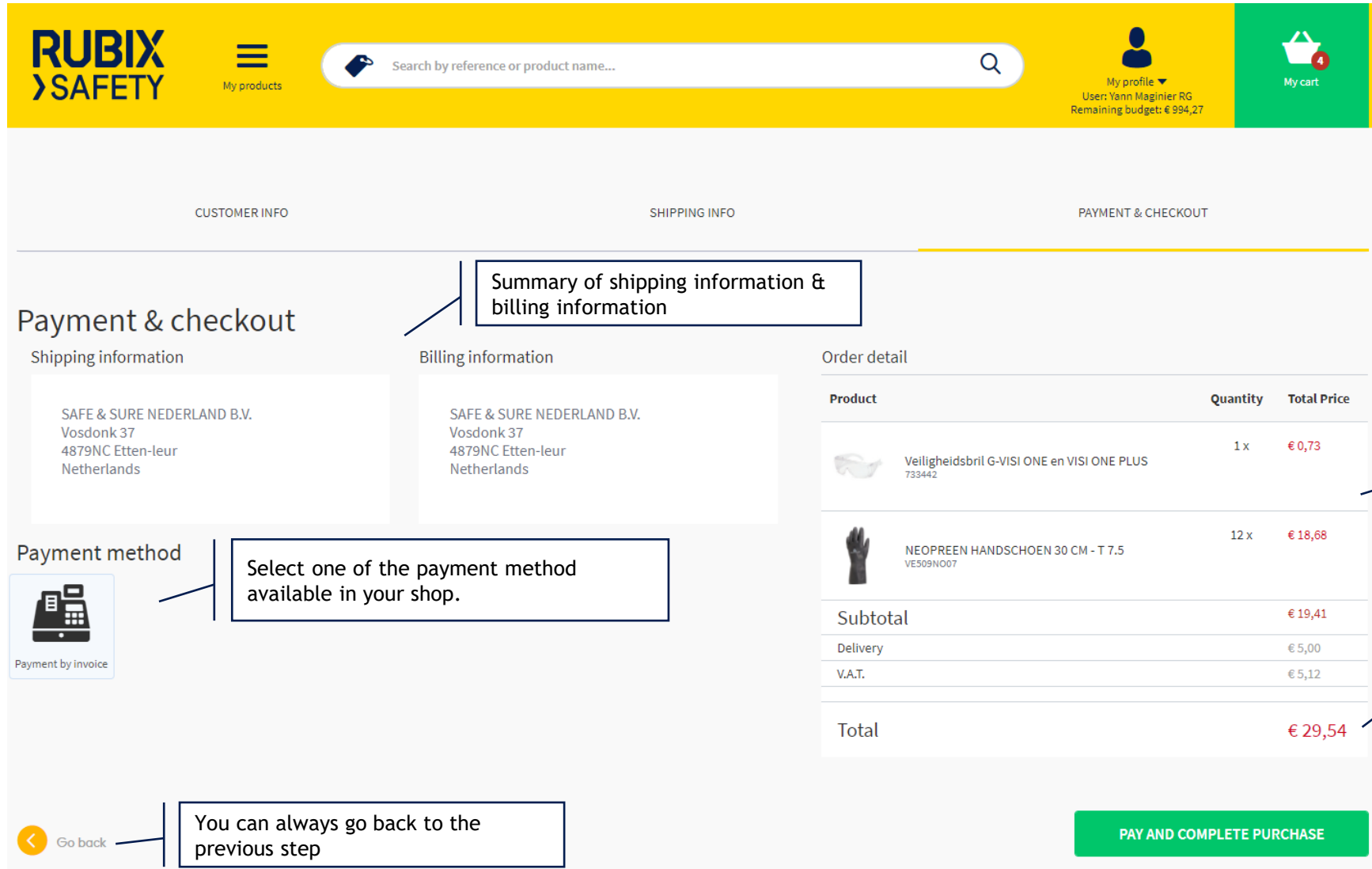
You can always go back if you want to change the shipping address.

PROCEED TO PAYMENT

When you are ok, you can press button "Process to payment" and go to the payment step.

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5th step: Checkout - Payment & checkout



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Last step: Order confirmation

My products

Search by reference or product name...

My profile ▼
User: Yann Maginier RG
Remaining budget: € 1.933,95

My cart

Return to Shop

Thank you for your purchase!



The balloon page is the confirmation that the order was placed successfully.

You will receive an email notification from the shop with all details of your order.

Thank you for your order

Hi Yann Maginier RG,

Thank you for ordering with us.

Order detail

Items	Quantity	Price per unit	Total
NEOPREEN HANDSCHOEN 30 CM - 06	x 12	€ 1,55	€ 18,68
Shipping			€ 5,00
V.A.T.			€ 4,97
Grand total			€ 28,65



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03. Budget


The safety shop supports budget configuration at the client or at the client member level.

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Budget per client member: budget info

My products





My profile ▼
User: Yann Maginier RG
Remaining budget: € 133,95

My cart

Category ▼

Color ▼

Size ▼

1 - 16 of 16 results

Products per page 50 ▼



DP HANDSCHOEN NEOPREEN TOUTRAVO 30 CM VE509 ZWART
REF: VE509N007 | REF RUBIX: 40080392
Not available: delivery date on request

T 7.5

CURRENT SELECTION

€ 18,72
€ 1,56 per PR

SELECT ANOTHER OPTION

- 12 +





GISS BRIL G-VISI ONE POLYCARB KRAS 733442
REF: 733442 | REF RUBIX: 22100034
1731 units available

- 1 +





KCL WERKHANDSCHOEN STONEGRIP 692
REF: 692-9 | REF RUBIX: 22421274
291 units available

9

CURRENT SELECTION

€ 2,28
€ 2,28 per PR

SELECT ANOTHER OPTION

- 1 +





UVEX VEILIGHEIDSHELM PHEOS E-S-WR EN397 9770131 GEEL
REF: 9770131 | EAN: 4031101804048 | REF RUBIX: 22740182
Not available: delivery date on request

- 1 +





GRISPORT VEILIGHEIDSSCHOEN 803L VAR 21 S3 HOOG ZWART
REF: 0033148039 | EAN: 8713458318369 | REF RUBIX: 22908112
3 units available

39

CURRENT SELECTION

€ 46,30
€ 46,30 per PR

SELECT ANOTHER OPTION

- 1 +





MASCOT WERKBROEK TOTANA ZWART
REF: 08679-154-09-82C42 | REF RUBIX: 22828158
Not available: delivery date on request

82C42

CURRENT SELECTION

€ 37,39
€ 37,39 per ST

SELECT ANOTHER OPTION

- 1 +



When you have your own budget as client member, you can have a direct view of your remaining budget based on your past consumption.

After placing an order, your budget will be immediately updated.

Your budget amount reference is defined by your company for a certain period (usually 1 year).

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RUBIX

Budget per client member: exceeding budget


The screenshot shows the RUBIX SAFETY checkout page. At the top, a yellow header contains the logo, navigation links, and a search bar. A red warning box in the top right corner states: "You do not have enough budget available, please contact your manager." Below the header, the page is divided into three sections: CUSTOMER INFO, SHIPPING INFO, and PAYMENT & CHECKOUT. The PAYMENT & CHECKOUT section is active and shows the following details:

Shipping information

OLYMPUS
Voltastraat 13
8013PM Zwolle
Netherlands

Billing information

Order detail

Product	Quantity	Total Price
 Winterjack 16002-149 - Rood / Zwart, XS AH-16002-149-0209-XS	16 x	€ 1.014,92
Subtotal		€ 1.014,92
Delivery		€ 5,00
V.A.T.		€ 214,18
Total		€ 1.234,10

At the bottom right, the "PAY AND COMPLETE PURCHASE" button is grayed out. A callout box explains: "On the payment page, if you are over your budget, you will get a warning message that you can not order because of the budget remaining. At the same time, the 'Pay and complete purchase' button is grayed, so that you are not able to complete your order."

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04. Approval workflow

The safety shop supports approval workflow. Each client is able to build his own rules: approvers, amount threshold.

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Approval workflow: order with approval needed

It is possible to set up rules for approval per client member. In this case, as a member, your order could required an approval. It could be for a minimum order total amount or for every order you place.

The screenshot shows the RUBIX SAFETY checkout page. The top navigation bar is yellow with the RUBIX SAFETY logo, a menu icon, a search bar, a user profile icon, and a cart icon with a red notification badge. The main content area has three tabs: CUSTOMER INFO, SHIPPING INFO, and PAYMENT & CHECKOUT. The PAYMENT & CHECKOUT tab is active. It contains three sections: Shipping information, Billing information, and Order detail. The Shipping and Billing information sections show the address: OLYMPUS, Voltastraat 13, 8013PM Zwolle, Netherlands. The Order detail section shows a table with one item: Veiligheidsschoen 803L Var 21 S3 Hoog - Zwart, 39, with a quantity of 1 and a price of €46,30. Below the table, the Subtotal is €46,30, Delivery is €5,00, V.A.T. is €10,77, and the Total is €62,07. A warning message is displayed at the bottom of the Order detail section: "Your order exceeds € 50,00. Before being processed, it has to be approved by Yann Maginier RG2." Below the warning message is an "ADD COMMENT" button. At the bottom of the page is a "PAY AND COMPLETE PURCHASE" button.

Product	Quantity	Total Price
Veiligheidsschoen 803L Var 21 S3 Hoog - Zwart, 39 0033148039	1 x	€ 46,30
Subtotal		€ 46,30
Delivery		€ 5,00
V.A.T.		€ 10,77
Total		€ 62,07

Your order exceeds € 50,00. Before being processed, it has to be approved by Yann Maginier RG2.

ADD COMMENT

PAY AND COMPLETE PURCHASE

Example - configuration:
Approver: Yann Maginier RG2
Minimum approval amount: €50

In this case, your order (including Subtotal+shipping costs) is exceeding €50, so an approval is required. That's why you see this warning message. If you press the button "Add comment", you are able to leave a comment to the approver to argue why you need to exceed your budget

The screenshot shows the approval comment form. It has a warning icon on the left. The text says: "Your order exceeds € 50,00. Before being processed, it has to be approved by Yann Maginier RG2." Below this is a section for "Approval comment" with a text area labeled "Add a comment about your order for the approver". At the bottom are "CANCEL" and "SAVE" buttons.

Your order exceeds € 50,00. Before being processed, it has to be approved by Yann Maginier RG2.

Approval comment

Add a comment about your order for the approver

CANCEL SAVE

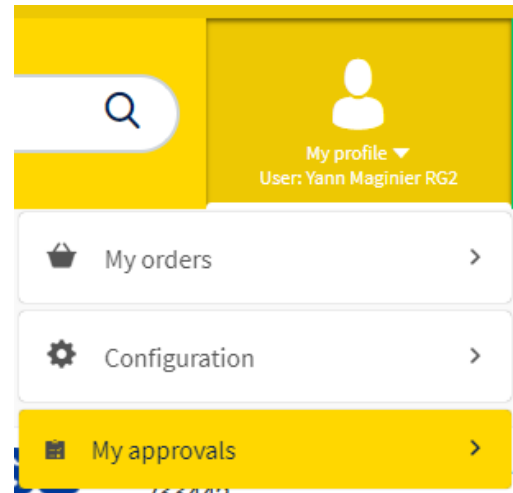
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Approval workflow: order with approval needed - email notifications

After placing an order subject to an approval, 2 email notifications will be sent:

- **The user notification:** you will receive a notification with you order details and the information that an approval is required by XXXX. Subject of the message: “Order XXX - waiting for approval”.
- **The approver notification:** the approver get a message from the shop to inform him that his approval is required for this order. A button “view order” within the message allows the approver to access directly to the page “My approvals” in the shop.






For the approver, it's also possible to access to the page « My approvals » from the menu « My profile ».





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Approval workflow: My approvals (only for approvers)

My Approvals

Open						Archived
Showing 2 orders						Orders per page 10 ▾
Actions	Status	Order number	Placed	Customer	Costcenter	
 	Pending	1396	11 August 2021	Yann Maginier RG		
Total cost	€ 51,26					
PO Number						
Department						
Comments	Please !					
 	Pending	1506	13 August 2021	Yann Maginier RG		
Showing 2 orders						Orders per page 10 ▾



“Open”: in this tab all orders waiting for a decision are shown.
“Archived”: After confirmation or rejection by the approvers, the orders are placed in this section.

To see all the details of the order, click on the arrow.
The status “Pending” indicates that a decision is required.
To confirm or reject the order, click on the corresponding button.  

When you click on one of this button, a popin will appear to double check if it's really your decision. If you want, you can put a comment as well that will be sent to the requester.



Are you sure you want to approve Order 1396?

Add a comment...

 CANCEL  APPROVE

Are you sure you want to decline Order 1396?

Add a comment...

 CANCEL  DECLINE

✉ An email notification is sent to the requester when the approver took a decision.

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05. Order on behalf someone

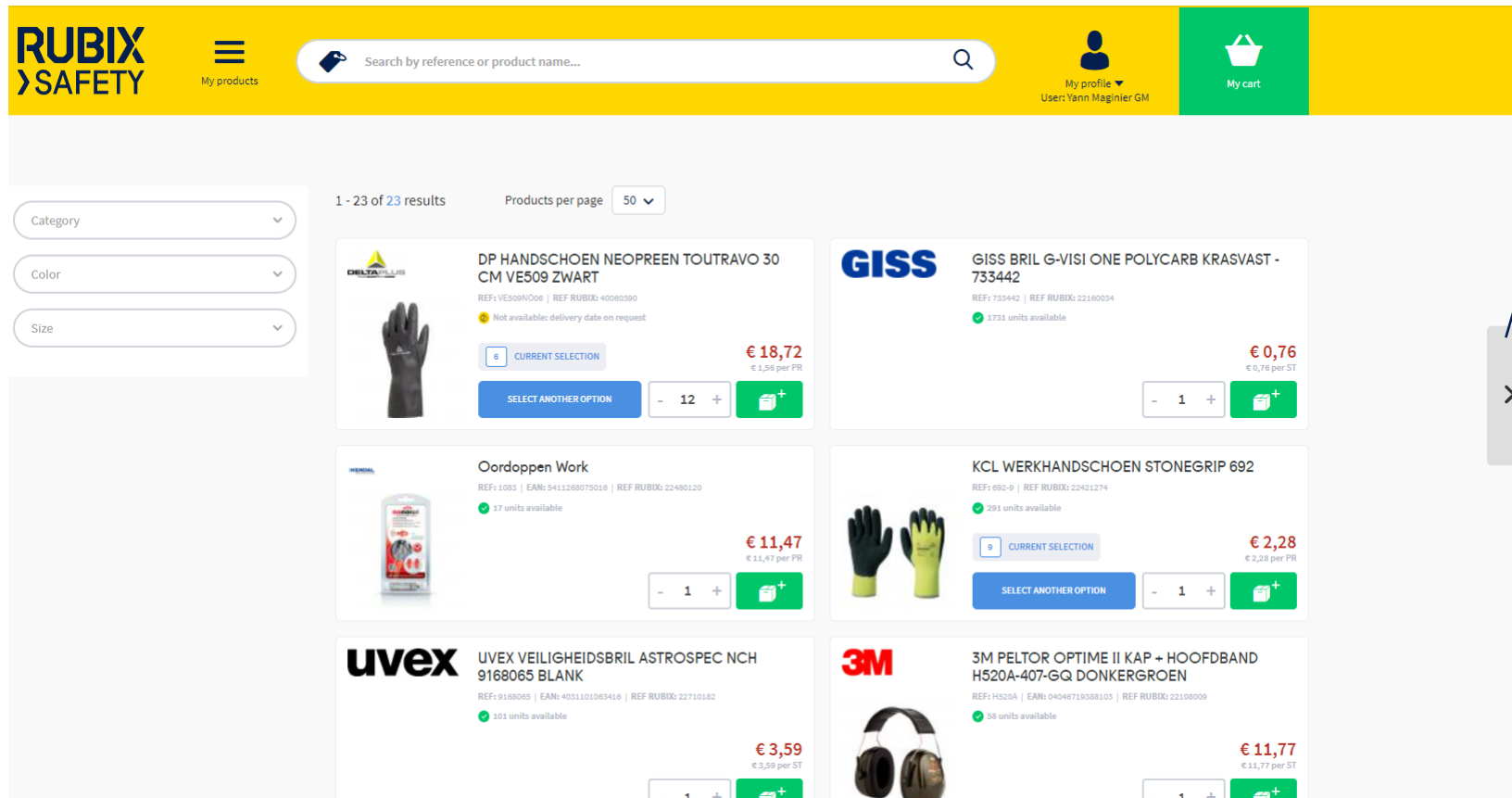
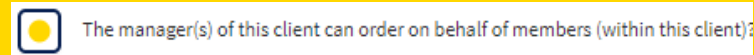
This section is only for the users that have the role “Client Manager”.

In this case, it’s possible to allow these users to order on behalf a client member.

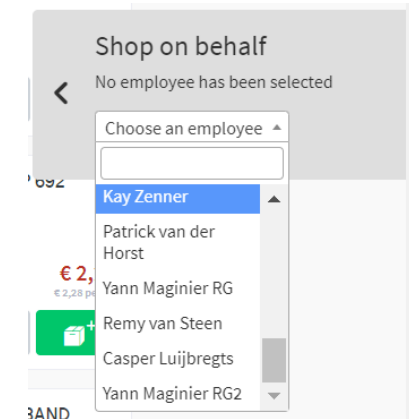
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Order on behalf someone (1)

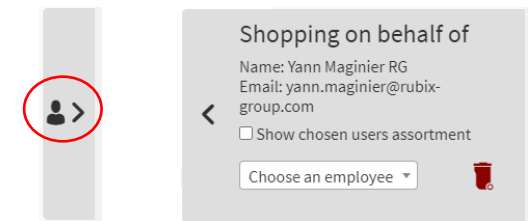
Requirements: “Client Manager” role. In the “Edit” section of the client configuration, the following option must be enabled:



On the right, as client Manager, you see this. If you click on the arrow, you will see the “Shop on behalf” corner.



Select a member. After the page is reloaded, the appearance of the section is changing, meaning, you have already selected a member to order on behalf. Click again on the arrow to see the details.



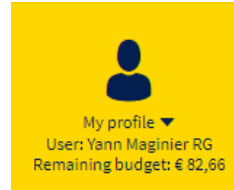
You see the name & the email of the chosen user.

Please note that you have an option to “Show chosen user’s assortment”. In this case, the client manager will see only the chosen user’s assortment.

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Order on behalf someone (2)

Another change which is important. The menu “My profile” is updated, showing you the name of the user you are currently shopping on behalf of and his remaining budget in case the client shop is so configured.



No other changes for the order process.

Important: you can order on behalf only 1 client member per order. It's not possible to create a mixed cart with products for one member and products for another member.

The client manager will get an email notification after placing the order.

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06. “My profile”

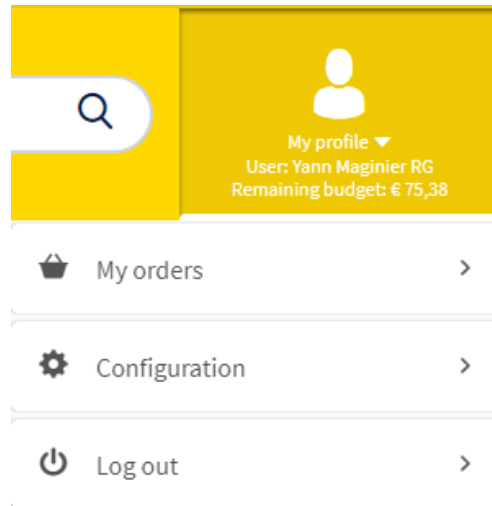
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My profile - menu

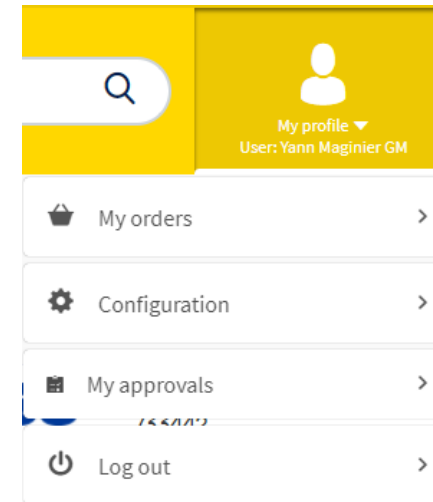
In the header, you can see the menu “My profile”.

The look & feel is different if you are approver or not. When you are approver, you have an additional section “My approvals”.

Not approver



Approver



“My orders”: Order history menu. Orders placed and orders waiting for approval.

“Configuration”: where you can edit your settings, manage your address book, etc.

“My approvals”: only for approvers. To access directly to the orders waiting for approval. Refer to “Approval workflow” section of this document to get more info about this menu.

“Log out”: If you want to log out.

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My profile - My orders

In this section, you will have an overview of all your orders including the order status (last column).

Orders			
VIEW	ADDRESS BOOK	CLIENTS	EDIT
ORDER NUMBER	DATE	TOTAL	STATE
1506	08/13/2021 - 07:29	€ 62,07	Waiting for approval
1504	08/12/2021 - 15:18	€ 28,65	Completed

If you want to see the order details, please click on the order number (first column).

Order information			
Contact email yann.maginier@rubix-group.com			
Shipping information			
OLYMPUS			
Voltastraat 13			
8013PM Zwolle			
Netherlands			
Shipping method			
Delivery			
Billing information			
OLYMPUS			
Voltastraat 13			
8013PM Zwolle			
Netherlands			
Placed 08/13/2021 - 07:29			
State Waiting for approval			
Title	Unit price	Quantity	Total price
Veiligheidsschoen 803L Var 21 S3 Hoog - Zwart, 39	€ 46,29	1.00	€ 46,30
Subtotal € 46,30 Shipping € 5,00 V.A.T. € 10,77 Total € 62,07			

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My profile - Configuration

This is where you are able to manage your settings and see your configuration.

- **“View”**: in this tab, you will find the clothing package allocated to your profile, only if your company is using clothing packages. You can see the allocated quantity for each item and your consumption during the period as well.
- **“Address book”**: where you can select your default delivery address and choose if you want to hide addresses on checkout.
- **“Clients”**: your client name. If you are client manager, you have also a link “View” to edit the client.
- **“Edit”**: Edit your profile: first name, last name, password, email address, language.
- **“Orders”**: link to the section “My orders”.

Yann Maginier RG

VIEW

ADDRESS BOOK

CLIENTS

EDIT

ORDERS

yann.maginier@rubix-group.com YannRG

Productgroup	Status	Total	Ordered	Left	Next orderdate
PBM`s	✓	2 per 1 month	0	2	Not applicable
Veiligheidsschoenen	✓	per	0		Not applicable
Broeken	✓	per	0		Not applicable
T-Shirts	✓	per	0		Not applicable
Oordoppen	✓	2 per 3 months	0	2	Not applicable
Poloshirts	✓	per	0		Not applicable
Sweaters	✓	2 per 6 months	0	2	Not applicable
Jassen	✓	1 per	1		Not applicable

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